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15th June 2021

Dear Paul,

The FDIS have written to you detailing the implementation of the FDIS Competent Person Certification Scheme to meet the requirements of ISO 17024.

It has been identified that your Certificated Inspector status is due to expire on 30th July 2021. The FDIS require you to be assessed against the new standard, so will be issuing you an extension valid until the **31st December 2021**.

You will need to undertake your re-assessment between 1st September 2021 – 31st December 2021.

When it is time for your re-assessment you will be assessed against the revised Competence Person Certification Scheme. This will replace the existing training and reassessment platform, so that we can establish that all approved FDIS inspectors are working to the same standard. This will be a rolling programme until all inspectors have been re-assessed against the new standard.

Documentation outlining the requirements of the re-assessment have been issued with the FDIS's initial communication.

According to our records you have paid for a re-assessment, this has been cancelled and you will be refunded.

This letter will act as confirmation of your extension.

If you have any queries, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Louise Halton".

Louise Halton
Scheme Manager